

STRIKEOUT ORDINANCE

OLD LANGUAGE: ~~Struck Out~~

NEW LANGUAGE: Underline

(O-2006-44)

ORDINANCE NUMBER O-_____ (NEW SERIES)

ADOPTED ON _____

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE 2, DIVISION 18 OF THE SAN DIEGO MUNICIPAL CODE BY AMENDING SECTION 22.1801(b) AND AMENDING CHAPTER 2, ARTICLE 2 OF THE SAN DIEGO MUNICIPAL CODE BY ADDING DIVISION 23 AND SECTIONS 22.2301, 22.2302, 22.2303, 22.2304, 22.2305, AND 22.2306, ALL RELATING TO THE CREATION OF THE OFFICE OF INDEPENDENT BUDGET ANALYST

§ 22.1801 City Departments

- (a) [No change in text.]
- (b) The following are the departments of the City of San Diego within the meaning of the Charter and ordinances of said City:

Auditor and Comptroller

Citizens Assistance and Information

City Attorney

City Clerk

City Council — District 1

City Council — District 2

City Council — District 3

City Council — District 4

City Council — District 5
City Council — District 6
City Council — District 7
City Council — District 8
City Manager
City Retirement
City Treasurer
Development Services Department
Engineering Department
Executive Services Department
Family Justice Center Department
Financial Management
Fire
General Services
Independent Budget Analyst
Intergovernmental Relations
Library
Mayor
Neighborhood Code Compliance
Park and Recreation
Personnel
Planning
Police

Purchasing

Real Estate Assets

Risk Management

Waste Management

Water Utilities

(c) [No change in text.]

Division 23: Office of Independent Budget Analyst

§ 22.2301 Office of Independent Budget Analyst

There is hereby created the Office of Independent Budget Analyst, a City department whose designated function is to assist the City Council in the conduct of budgetary inquiries and in the making of budgetary decisions.

§ 22.2302 Independent Budget Analyst

- (a) The Independent Budget Analyst is the administrative head of the department and shall be appointed by majority vote of the City Council.
- (b) The City Council may remove the Independent Budget Analyst from office by a majority vote of the members of the City Council at any time, with or without cause.
- (c) The Independent Budget Analyst shall be the appointing authority of all City personnel authorized in the department through the normal annual budget and appropriation process of the City.

§ 22.2303 **Qualifications of the Independent Budget Analyst**

Appointees serving as Independent Budget Analyst shall have the professional qualifications of a college degree in finance, economics, business, or other relevant field of study or a relevant professional certification. In addition, such appointees shall have experience in the area of municipal finance or substantially similar equivalent experience.

§ 22.2304 **Duties of the Independent Budget Analyst**

The duties of the Independent Budget Analyst shall include:

- (a) providing a formal, comprehensive review and analysis of the Mayor's proposed annual budget;
- (b) gathering, organizing, and analyzing data and information relative to budgetary issues;
- (c) providing comparative studies of other cities as they relate to municipal finance;
- (d) engaging in fiscal forecasting and planning, including developing means of financing long-range capital improvement programs;
- (e) analyzing the City's past, current, and proposed revenues and expenditures;
- (f) reviewing existing and potential tax revenues;
- (g) analyzing federal, state, and local programs to determine sources of funding and appropriate expenditure options;
- (h) reviewing the economic effects of proposed legislation;
- (i) constructing economic models and indices as directed by the City Council;

- (j) preparing fiscal and economic project analysis as directed by the City Council;
- (k) providing policy research and analysis on proposed legislation;
- (l) preparing such other reports relating to budgetary and legislative policy concerns as directed by the City Council; and
- (m) making recommendations to the City Council in connection with the analysis, studies, and reports described herein.

§ 22.2305 **Budget**

The City Council shall appropriate a reasonable budget for the Office of Independent Budget Analyst.

§ 22.2306 **Conflict of Interest Code**

A conflict of interest code shall be adopted for the Independent Budget Analyst and staff of the Independent Budget Analyst, subject to City Council approval.

The Independent Budget Analyst and members of the staff of the Independent Budget Analyst shall be required to complete and file statements of economic interests in accordance with the conflict of interest code.

CMB:jab
10/07/2005
Or.Dept: Transition Committee
O-2006-44

